



## **GDPR PRIVACY NOTICE**

On the 25<sup>th</sup> May 2018 the new General Data Protection Regulation (GDPR) comes into effect.

We will only store personal data that is directly relevant to you or your business. The information we hold is used to manage your account, email or postal invoices and BACS information to pay into your business.

We will only keep the most minimal amount of information as requested by you to enable a smooth running of your account; which we assure you is kept securely.

We do not and will never sell to, pass or share your information with any 3<sup>rd</sup> parties.

We do not send newsletters out or send unwanted emails that are not relevant to you. The only reason we would contact you is to keep you updated on an existing order and if relevant to you, contact you if any maintenance services are required as a reminder. This may not apply to you.

If any of this is unclear to you, please do not hesitate to contact us on the email: [enquiries@billingtonpartnership.co.uk](mailto:enquiries@billingtonpartnership.co.uk)